



**Little Mountain Neighbourhood House Society**  
102-1193 Kingsway, Vancouver, BC V5V-3C9  
Phone: 604-879-7104 Fax: 604-879-7113

## INTERNAL AND EXTERNAL JOB POSTING

**Posting Date:** October 24, 2024

**Closing Date:** ongoing

### OSC - Child Care Substitutes

#### **Job Summary**

Assists staff to provide support and direct care to children in our Before and After School Care programs working with children ages 6 to 12 years old. If you love to work with school age children, we would love to meet you.

#### **Key Duties**

- Works with staff, to assist children with their needs promoting their social, physical, intellectual, creative, and emotional growth.
- Ensure that all safety standards are implemented and maintained.
- Establish and maintain positive daily communication with parents, children, and staff.
- Program plans, prepares and carries out developmentally appropriate programs and activities.
- Conducts activities with children on an individual and group basis to promote the development of all the children's needs.
- Attends to children's physical needs.
- Maintains confidentiality, keeps records, and reports problems or concerns to senior staff.
- To follow LMNHS and Out of school care policy, procedures, philosophy and mission statement.
- Keeps program facilities and equipment safe and clean, reporting any repairs or concerns to senior staff.
- A team player, someone punctual, organized, takes initiative, and is fun loving
- Performs other related duties as required.

#### **Qualifications**

- Minimum age 19 years **Required**
- School Age Certificate or Work experience with school age **an asset**
- High Five Certificate **an asset**
- First Aid Certificate **Required**
- Class 4 drivers license **an asset**
- Completion of a clear Criminal Record Check by the Criminal Records Review Act. **Required**
- Character/Work references.
- Experience working with children in a child care setting
- Additional language/s, and experience in working in a multicultural environment is an asset.
- Creative Initiative and a sense of humor.

**Remuneration:** **\$20.00** per hour

**Hours:** Your shifts could be scheduled between Mondays - Friday 7:00 am – 9:30 am, and 2:00 pm-6 pm

*Substitutes are ongoing. Hours depend on subs availability and need of the programs (on call)  
Hours could be more than 2-3 hrs a shift due to vacation/sick leave, professional days, and  
spring/summer break coverage. Potential to become regular position as Child Care Worker*

Apply to: [cc-subs.applications@lmnhs.bc.ca](mailto:cc-subs.applications@lmnhs.bc.ca)

**SORRY NO PHONE CALLS PLEASE, ONLY SUCCESSFUL CANDIDATES WILL BE CONTACTED**

We are an equal opportunity employer